How to Set Up Care Item Pricing

Description

Use this function to set up and update pricing on care items

The system will:

- Maintain separate prices by community

Step by Step

1 Navigate to the scheduling tab and view all care items

2 Click on a care item

3 Click **Clone** to create a new care item record

4 Enter a new care item **Name**

5 Enter **Daily Allowance**

6 Enter **Daily Occurrence**

7 Specify **Staff Type Required**

8 Enter any **Comments**

9 Click **Save**