

Waitlist Management

Waitlists for Prospects & Residents

Waitlist Management allows for the recording of deposits and room requests in situations with insufficient prospect data or an existing resident's room transfer request.

To process a deposit or hold a room, *iaRetirement Home Software* typically requires the following information:

- Deposit
- Move-In Date
- Available Suite

When the data listed above is incomplete, Waitlist Management is used to process prospect requests, deposits and room requests. Similarly, Waitlist Management is used to process an existing resident's request to transfer rooms.

Waitlist Management Page


Wait List Management
Looking for AL with Balcony
Wait List Management Detail
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Wait List ID	Looking for AL with Balcony
Prospect	Adams, Brad (John & Elaine)
Resident	
Name	John Adams
Preferred Suite	
Preferred Suite Type	1 Bedroom
Preferred Move-in Date	1/16/2012
Requests	High Floor on Sunny Side of Building
Priority	Regular
Deposit	
Comments	
Hold Room Until	6/30/2012
Status	Waiting
Status Date	5/17/2012
Created By	Larry Wieskopf , 1/16/2012 3:34 PM

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